

**Catfish Creek Watershed Management Authority
Minutes of October 24, 2012**

CCWMA Administrator Eric Schmechel called the meeting to order at 6:40 p.m.

1. ROLL CALL: Directors Present: Laura Carstens, Will Hoyer, Raki Giannakouros, Pat Simon, Bob McDonnell, Curt Kiesling, and Calvin Gatsch. Wayne Demmer and Carl Reimer were absent. CCWMA Administrators: Eric Schmechel and Dean Mattoon

2. APPROVAL OF MINUTES: No Minutes from previous meetings.

AGENDA ITEMS

A. Review By-Laws and Vote for Approval

The Board went over the current by-laws for the CCWMA board. Both Schmechel and Mattoon composed the by-laws to reflect the watershed management authority legislation. The directors discussed and went through the by-laws. Edits were made to the by-laws by several directors. Carstens led the discussion. Directors agreed on the edits and Kiesling made the motion to approve by-laws as amended. Carstens seconded. The by-laws were approved unanimously. Vote 7-0.

B. Selecting Chair, Vice Chair, and Treasurer

Before voting on board positions, the board talked about staggered terms and serving over the next couple of years. All directors agreed it would be beneficial to have each director serve as least the first two years and then re-visit the staggered term positions in two years. Carstens led the discussion. Directors then discussed positions on the board. Laura Carstens nominated herself to be the Chair of the Board, voting was unanimous 7-0 to make Laura the chair. Curt Kiesling nominated himself to be Vice-Chair. Voting was also unanimous 7-0. Discussion was then held in regards to monetary status and the Treasurer position. If this Board does ever receive money, it might be best to “house” the money with the Dubuque Soil and Water Conservation District. Thus, Bob nominated himself to be Treasurer. Voting was also unanimous 7-0.

Both Schmechel and Mattoon to agree to serve as secretaries as well as, continue to serve as the board administrators as outlined in the 28e agreement between all communities.

Raki had to leave the meeting earlier and left after voting took place for positions.

C. Phase II Grant – Developing a Watershed Management Plan

The board congratulated Eric and Dean on a job well done on the watershed management plan grant. The board then discussed their role in the current grant and completing the watershed management plan. Carstens led the discussion, and it was unanimously decided that the Board would not be involved as a steering committee for the hiring of consultants to complete the watershed management plan. The board would like to be informed of developments and progress of the watershed management plan, but would like to use the City of Dubuque’s RFP hiring process to complete the watershed management plan. Both Schmechel and Mattoon will be involved in the complete process and will be communicating and updating the board as needed.

D. Comments/Concerns/Discussion

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Discussion was held in regards to future meetings. McDonnell brought up the fact that it might be easier to meet during the day rather than at night. Most directors agreed, and felt it may work better to meet during the day.

Schmechel will send out another meeting survey in the middle part of January to determine next meeting time.

The motion was made to adjourn by Kiesling at 8:10 p.m., seconded by Carstens.